

How to....

This help file contains brief instructions on how to accomplish tasks in HiJaak Graphics Suite. Click on the product about which you want more information:

HiJaak Browser

HiJaak PRO

HiJaak Paint

For detailed help on using each product, click on the following:

HiJaak Graphics Suite Help

How to...

For brief instructions on accomplishing common tasks in HiJaak Browser, click on one of the following:

[Search for and delete all TMP files on your hard drive.](#)

[Copy a directory.](#)

[Move a directory](#)

[Delete one or more directories.](#)

[Make Collections from Program Manager Groups.](#)

[Add bitmaps to empty thumbnails.](#)

For detailed help on using HiJaak Browser click on the following:

[**HiJaak Browser Help**](#)

How to search for and delete all TMP files on your hard drive.

1. Click on the **Search** button. You will see the **Search** dialog box.
2. Click in the **File Name** field and type ***.TMP**
(Change TMP to any other extension to find all of another specific format)
3. Click in the **Location** field and type **C:**
(Change C: to a different drive to search another drive.)
4. Click on **OK** to run the search. A Search window is created containing thumbnails for any files with the extension TMP found on your C: drive; however, the window may appear empty. To display the TMP thumbnails, pull down the **View** menu and click on **By File Type**. In the **By File Type** dialog box, **All Files**. Click on **OK**. The files are not normally visible because the TMP extension is not normally associated to any application. The default Browser View mode is Viewable (associated) files.
5. If you would like to save this Search, so you can check for TMP files on your C: drive again, pull down the File menu and click on Save. In the Save As dialog box, select the Search radio button, and name the Search, for example, Find TMP files on C:.
6. To delete all of the TMP files that were found, you can select all of the thumbnails in the search window (single click on each thumbnail, or use the shift key to select a range, or pull down the **Edit** menu and click on **Select** to select all of the TMP files). After the files are selected, click on the **Delete** button. If you have saved the search as described in step 5, you can repeat this procedure any time you want to delete TMP files.

How to copy a directory.

1. In the Index tree, click on the Directory that you want to copy.
2. In the thumbnail window, click on the **GoBack** arrow. Then click on the folder thumbnail for the directory you want to copy. This selects the entire directory.
3. Make sure you can see the drive and/or the directory to which you want copy in the Index tree.
4. Press and hold the **CTRL** key as you drag the folder thumbnail from the thumbnail window to the drive or Directory node in the Index tree. If you do not press the CTRL key, you will *move* the files to the drive or directory, deleting the original files.

How to move a directory.

1. In the Index tree, click on the Directory that you want to move.
2. In the thumbnail window, click on the **GoBack** arrow. Then click on the folder thumbnail representing the Directory you want to move. This selects the entire directory.
3. Make sure you can see the drive and/or the directory to which you want move in the Index tree.
4. Drag the folder thumbnail from the thumbnail window to the drive or Directory node in the Index tree.

How to delete one or more directories.

Note: You cannot un-delete a directory or file, so make sure you have selected the files to delete carefully.

1. In the Index tree, click on the Directory that you want to delete.
2. Click on the **GoBack** arrow in the thumbnail window. Then click on the folder thumbnail representing the Directory or Directories you want to delete. This selects the entire directory or directories.
3. Click on the **Delete** button. In the Confirm Delete dialog box, click on the Yes To All button to delete all of the selected Directories and files.

How to make Collections from Program Manager Groups.

1. In the Index tree, click on the Inset Directory node. In the thumbnail window, double-click on the FLDPARSE.EXE thumbnail. The FLDPARSE program starts up.
2. Pull down the **File** menu and click on **Open**.
3. Change to your Windows Directory. Set the **List files of Type** field to Program Manager Groups. The File Name area changes to *.GRP. All of your Program Manager GRP files will display in the file window. Click on the GRP file (such as MAIN.GRP) that you want to add to your Program Manager Groups collection, and click on **OK**.
4. In the **Save To Collection** menu, click in the **Name** field and type a name for the GRP file you selected (such as Main Group for MAIN.GRP). Click on **OK** to create the new collection.
5. Repeat the process for any other GRP files you would like to add as collections.
6. Close the FLDPARSE.EXE program, and select the Collection node on the HiJaak Browser tree. You should find collections for each GRP file you selected. You can update the thumbnails for the icons in these collections as in any other thumbnail window.

How to add bitmaps to empty thumbnails.

To add bitmaps to empty thumbnails, you add those files to the Index. Select the thumbnails that you want to add to the Index and click on the **Update** button.

How to...

For brief instructions on accomplishing common tasks in HiJaak PRO, click on one of the following:

[Perform command line batch conversions.](#)

[Capture a drop-down menu.](#)

For detailed help on using HiJaak Browser click on the following:

[**HiJaak PRO Help**](#)

How to perform command line batch conversions.

1. Pull down the **F**ile menu and click on **C**ommand (Alt+f, c).
2. In the Command dialog box type in the path to the files you would like to convert, followed by a space, and then type the path and format to which you want to convert.

Example:

C:\inset\samples*.JPG D:\temp*.PCX

This command converts all JPG files in the \INSET\SAMPLES directory to PCX files in the D:\TEMP directory. Any currently stored options for a JPG to PCX conversion are applied. For more information on batch conversions, click on the following:

Convert [Command Line Method](#)

For more information on currently stored options, click on the following:

[Set Files](#)

How to capture a drop-down menu.

1. Pull down the **Capture** menu and click on **Windows Capture Options** (Alt+c, w).
2. In the **Method** area, select **Window/Object**, and make sure that the **Prompt For Capture Options** check box is not selected. Make note of the selected hotkey combination. Set any other options you want, and click on **OK** to store the options.
3. Minimize HiJaak PRO and run the application from which you want to capture a menu. When the menu you want to capture is displayed, press the capture hotkeys to start the capture (If the menu disappears, the hotkey combination you have selected is probably used by your application. Return to HiJaak PRO and select a different hotkey combination). The cursor changes to a hand. As you move the cursor onto the menu, a dotted box appears around the menu to show that you have selected it. Click the mouse button to capture the menu.

Note: For nested (multi-level) drop down menus, change the capture method to screen, Capture the full screen, and then use **Edit** and **Crop** in HiJaak PRO to crop the screen capture.

How to...

For brief instructions on accomplishing common tasks in HiJaak Paint, click on one of the following:

[Edit a 2-color image in HiJaak Paint.](#)

[Select a tool and options from the Retouch Tool palette.](#)

[Access grayed-out options](#)

[Open a Windows Clipboard image as a new file.](#)

For detailed help on using HiJaak Browser click on the following:

[**HiJaak Paint Help**](#)

How to edit a 2-color image in HiJaak Paint.

1. Open the 2-color image in HiJaak Paint.
2. Pull down the **Image** menu and click on **Convert To**. In the **Convert To** dialog box, select **True Color**. Once you save the image as **True Color**, you will be allowed to edit the file.
If you only add black and white data to the image and want to save it as black and white after editing, reverse the procedure after you make your changes. Pull down the **Image** menu and click on **Convert To**. In the **Convert To** dialog box, select **Bi-level (black and white)**. A new window will open with the 2 color version of your file. Save the 2 color file.

Note: If you edit the file with options that require color, saving it as 2 color may cause a loss in quality.

How to select a tool and options from the Retouch Tool palette.

1. Make sure that the image you are trying to edit is not a 2-color image. The retouch tools can only be used to edit color or grayscale images. (To change a 2 color image to True Color or Grayscale, use the **Image/Convert To** command.)
2. You can click your secondary mouse button on the tool you want to use to get to the **Options** dialog box for that tool. The **Options** dialog box allow you to set things like pen or brush size, and pressure. You can select colors for the painting tools from a palette by selecting **Window** and **Show Palette**, or you can use the **Color Extraction** tool on the **Retouch** menu to match colors in an existing image. You can extract a foreground color by clicking on an area of you image, and you can extract a background color by clicking on an area with the secondary mouse button. The **Foreground** and **Background** boxes at the bottom of the **Retouch** menu display in your current color selections.

How to access grayed-out editing options.

Some options, such as the **Image Filter** options are not available unless you are working on a True Color image. You can convert the image you are working on to True Color:

Pull down the **Image** menu and click on **Convert To**. In the **Convert To** dialog box, select **True Color**. A new window will open with a True Color copy of your image. All of the editing options should now be available.

Open a Windows Clipboard image as a new file

1. Copy or Cut a graphic image to the Windows clipboard from your application.
2. In HiJaak Paint, pull down the **File** menu and click on **New**. In the **New** dialog box, click on the **Clipboard** button. (If the **Clipboard** button is grayed out, there is nothing on the clipboard). Click on **OK**. A new window opens with the image from the clipboard that you can edit and save as required.

